

Application for Admission to Graduate Studies

This form should be completed and returned (along with supporting documentation as required) to the Higher Degrees Office, University of Leicester, University Road, Leicester LE1 7RH. At the same time, the Graduate Reference Forms should be forwarded to your two referees.

PERSONAL DETAILS

Surname/Family name:

First/given names:

Previous surname/Family name(if applicable):

Title (Dr, Mr, Mrs, Ms, Miss, etc):

Date of birth:

Sex (male or female):

Present nationality:

Country of birth:

Country of permanent residence:

ADDRESSES

Permanent home address:

Address for correspondence (if different from home address):

**Business Management School,
591 Galle Road, Colombo-6 Sri Lanka**

Postcode:

Postcode:

Tel:

Tel: + 94 11 2504757

Fax:

Fax: + 94 11 2504758

email:

email: **bms@bms.lk**

PROGRAMME OF STUDY

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> MA | <input type="checkbox"/> MPhil |
| <input type="checkbox"/> MSc | <input type="checkbox"/> MEd (Research) |
| <input type="checkbox"/> LL.M | <input type="checkbox"/> Occasional |
| <input type="checkbox"/> MBA | <input type="checkbox"/> Diploma |
| <input type="checkbox"/> PhD | <input type="checkbox"/> Certificate |
| <input type="checkbox"/> Other | |

Commencing in (year)

COURSE TITLE (or field of study, if applying for research)

DEPARTMENT

APPLICANTS FOR RESEARCH

Proposed start date: October January April July

NB: Candidates accepted onto research degree programmes will normally be registered as Advanced Postgraduate Students. Subject to satisfactory progress and the approval of the Board of Graduate Studies, this registration will be transferred to a specific degree (MEd, MPhil or PhD) after one year.

METHOD OF STUDY

- Full time
 Part time
 Distance Learning
 Module

UNIVERSITY STAFF MEMBERS ONLY

Please indicate whether you are applying for the remission of part time fees (forms available from the Higher Degrees Office)

- Yes
 No

FOR UNIVERSITY USE ONLY

Decision:

Faculty:

Department:

Course:

Start Date:

Supervisor(s):

Field of Study:

H O E

Planned Leaving Date:

CONDITIONS A - set B - satisfied

A	B	
<input type="checkbox"/>	<input type="checkbox"/>	Finance
<input type="checkbox"/>	<input type="checkbox"/>	Degree
<input type="checkbox"/>	<input type="checkbox"/>	English Language
<input type="checkbox"/>	<input type="checkbox"/>	References
<input type="checkbox"/>	<input type="checkbox"/>	Bench Fees
<input type="checkbox"/>	<input type="checkbox"/>	Other

EDUCATION AND QUALIFICATIONS

Give details of academic and professional qualifications already obtained and examinations still to be taken.

Name of Institution / Address	Dates (month - year) of attendance	Qualification/award (include class & division or grade obtained if known)	main subjects
	from:		
	to:		
	from:		
	to:		
	from:		
	to:		
	from:		
	to:		
	from:		
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	to:		
	from:		
	to:		

NB: Photocopies of all diplomas, certificates and course transcripts awarded for these qualifications must be enclosed with this application

In addition to diplomas and certificates, international applicants are requested to provide copies of their entire course transcripts including explanations of the mark schemes used and, where possible, an indication of their class ranking/position in class.

ENGLISH LANGUAGE COMPETENCE

Students educated outside the UK should enclose copies of their English Language qualifications.

a) Is English your first language? Yes No

b) Is/was English the language of instruction of your first degree? Yes No

c) Please list any formal English Language qualifications with results obtained (ie IELTS, TOEFL, GCE, GCSE) and the dates you took the test, or will be taking the test.

English Qualification:

Result:

Date:

NB: Students educated outside the UK must provide, before they can be admitted to their chosen degree programme at the University, evidence that they have sufficient command of both spoken and written English. Acceptable evidence includes: GCSE/O-level English Language at grade C or above; an overall score of 6.5 in the British Council IELTS test; a score of 575-600 (depending on the department) in TOEFL, including a satisfactory mark in the Test of Written English (TWE).

EMPLOYMENT DETAILS / OTHER EXPERIENCE

Give details of any industrial, professional or research experience relevant to your application. In particular, applicants for post-experience programmes (eg Education, the MBA, Social Work) should complete this section as fully as possible.

Continue on a separate sheet if necessary. Indicate here if you have done this

Employer	Title and duties of post	Dates	
		From	To

PUBLICATIONS

Please list any academic work you have had published or which is currently in the press, together with name of the publisher or journal which has accepted it. Enclose abstracts of these papers or articles with this application.

OUTLINE OF RESEARCH INTERESTS/ REASONS FOR APPLICATION FOR COURSE

Research applicants - give a brief description of your proposed research topics or interests, including the formal title of the proposed field of study. Applicants for taught courses - state your reasons for wishing to pursue the course for which you have applied.

Continue on a separate sheet if necessary. Indicate here if you have done this

FINANCIAL SUPPORT

Who will be paying your University fees and providing funding for living expenses?

Yourself
or your family

You must satisfy the University that you have sufficient funds. Please enclose appropriate evidence of this (eg reference from your bank manager; copy of a recent bank statement) with your application.

Other

If you have already secured sponsorship, give details of the sponsor(s) and enclose copies of any awards letters. If no award has been made, give details of the sponsors you are approaching.

NB: No student may be admitted to the University without providing satisfactory evidence of ability to meet the expenses of their proposed course of study.

SPECIAL NEEDS OR SUPPORT

Please state any support required as a consequence of any disability or medical condition stated under 'monitoring information'.

OTHER INFORMATION

Do you have any criminal convictions? Yes No

NB: You are required to state whether or not you have any criminal convictions, excluding motoring offences for which a fine and/or up to three penalty points were imposed. If you tick the 'yes' box, you may be required to provide details of any convictions.

Applications to other institutions: Please give details of other institutions/programmes of study for which you are also applying at this time:

Finding out about Leicester: How did you first learn about your proposed programme of study at University of Leicester?

Where did you obtain this application form?

REFEREES

Please forward the enclosed reference forms to your two referees, giving their names and addresses below. Candidates for any of the post-experience programmes (eg Education, the MBA, Social Work) and the MSc courses in the Geology Department, should ensure that they nominate a professional / industrial referee as well as an academic contact.

Name

Name

Address

Address

Tel

Fax

Tel

Fax

ALL APPLICANTS should note that the University reserves the right to make without notice changes in regulations, courses, fees etc. at any time before or after a candidate's admission. Admission to the University is subject to the requirement that the candidate will comply with the University's registration procedure and will duly observe the Charter, Statutes, Ordinances and Regulations from time to time in force.

DECLARATION (to be signed by all applicants) I confirm that the information given on this form is true, complete and accurate and no information requested or other material information has been omitted.

Signed

Date